

Office of the Dean Academic

Indian Institute of Engineering Science and Technology, Shibpur

(Formerly Bengal Engineering and Science University, Shibpur)

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No: 1770/Exam

Date: 31st December 2019

Dear Student,

This is to inform you that the Sixth Annual Convocation of this Institute is scheduled to be held on 31st January (Friday) 2020; at 10.30 a.m. Degree recipients are requested to attend the programme.

The graduating students shall wear traditional Indian dress (for boys it will be Kurta-Pajama and for girls it will be Saree/Salwar Kameez) on the Convocation Day. The institute shall provide *uttoriyo* for all graduating students at a nominal charge of Rs. 500/-. The colour of the *uttoriyo* for UG students shall be green, for PG students it shall be blue, and maroon for Ph. D students.

All graduating students shall have to pay Rs. 1000/- as registration fee and Rs. 500/- for *uttoriyo*. The total amount of Rs. 1500/- shall remain same for both categories of graduating students, i.e., those receiving degrees in person and those receiving degrees in absentia.

In order to attend the Convocation 2020, you have to register your name online through our website www.iiests.ac.in. The online registration along with online payment (Rs 1500/-) will start from 6th January, 2020 and will continue till 17th January, 2020. After submitting the filled-in form online along with the payment, you will receive a payment receipt along with the invitation card which has to be produced at the time of receiving *uttoriyo* from Academic Section on the day of rehearsal, 30th January 2020. Please note that the students, who have not collected final Semester Marksheets till date, will not be allowed to fill up the form online. Please contact the Deputy Registrar (Academic) (email: dr.ac@iiests.ac.in) for any further queries.

The students have to be registered their names on 30th January, 2020 to attend the convocation in person and to collect *uttoriyo*. No request for registration on any ground after the above deadline shall be entertained. It is mandatory to attend this rehearsal scheduled on 30th January, 2020 at 4 PM for receiving the degree in person during convocation.

Prof. Susanta Chakraborty Dean (Academic) IIEST, Shibpur

31/12/19